

**Wescliffe Architectural Control Committee  
Community Friendly-Good Neighbors  
Meeting Minutes  
September 16, 2019**

**Meeting to order at 7:47 pm at Stephanie Gaston's Residence**

Members Present: Joel Postma, Lori Kendall, Jason Verberne & Stephanie Gaston

Members Absent:

Adjunct Advisors Present:

Residents Present:

**Committee Organization:**

1. Membership of ACC:
  - a. Voting: Joel Postma, Lori Kendall, Tanya Hammer, Stephanie Gaston
  - b. Adjunct Advisors -
2. Leadership positions.
  - a. Director – Joel Postma
  - b. Secretary – Lori Kendall
  - c. Greenbelt – Joel Postma
  - d. Entryway Maintenance – Stephanie Gaston
  - e. Architecture Enhancement & Exterior Painting – Lori Kendall
  - f. Private Property Trees –
  - g. Board Liaison to Entryway Maintenance - Chuck Bowman

**Consent Agenda:**

1. Meeting Minutes: June 6, 2019 minutes were approved.

**2. Approved Budget for 2019:**

- a. W-I Entryway lawn service and pruning \$ 2500.  
Jun 11 bark \$362.12, Jun 20 lawn service \$206.06, fertilizer \$54.95, labor to spread bark \$274.75, Jul 30 lawn service x4 \$164.85, prune rhodys \$27.48, Aug 27 lawn service x5 \$ 206.06, fertilization \$54.95, pruning summer \$274.75  
**Balance negative of - \$307.58**
- b. W-I Water, irrigation, testing & repairs \$ 1020.  
Jun 13 water usage charge for two meters \$224.48, Jul 15 backflow tests \$80., water usage charge for two meters \$307.83, Aug 27 irrigation repairs \$112.65  
**Balance \$ 295.04**
- c. W-II Lawn service, landscaping & leaf removal \$ 1500.  
Jun 20 service, bark & labor \$111.00, Jul 30 lawn service \$41.21, Aug 27 lawn service \$41.21  
**Balance \$ 930.16**
- d. Miscellaneous W-I and W-II \$ 400.  
Apr 17 replacement cost of one cherry tree \$89.21, May 11 replacement cost of arborvitae & barberry shrubs \$83.02. May 28 replanting cost from Brad \$151.11 All due to auto accident on Mar 29th  
**Balance \$ 76.66**

e. Greenbelt maintenance, planting, cutting trees, blackberries & noxious weeds \$ 8780.  
Jun 19 scheduled cutting 2 days \$2857.40, Jul 5 Board approved additional monies of \$5000. for added 3 days of work \$4286.10, Jul 15 Robert Sweet consultation \$146.25  
**Balance \$1,311.66**

**Total 2019 Budget \$ 14,200.**  
**Balance \$ 2,305.94**

**3. Greenbelt:**

- a. **Tree Cutting:** I'm In! Tree cutting began on June 17 & 18. The Board approved \$5000.00 for an additional three days of cutting trees and cutting up dead logs for ground contact. This amount includes \$500.00 for trees to be planted in the valley adjacent to the Austin's property this fall.
- b. **Planting:** Robert Sweet has willows trees he has been dividing and growing for Wescliffe and will plant this fall.

**4. Entryway Maintenance:**

- a. **Wescliffe I landscaping--** Joel will ask the Board for clear guidance on HOA "pruning and trimming" of the trees in the entryway. Both lot owners (#1 and #28) have resisted our attempts to properly repair stucco wall cracks caused by mature trees on these properties and trim/prune the cherry/crabapple trees. It appears the crack in the wall (west side Lot 28) is getting larger because of the roots of a large evergreen tree on this property.
- b. Stucco wall repair was done by Scott Morgan and Joel Postma. Stephanie and Lori will prime and paint when weather permits. Lori purchased primer and paint for this project.

**5. Wescliffe II --** Jason talked to several neighbors for their opinions on updating the entryway. Stephanie and Jason will work on a landscape plan and hopefully plant this fall. Shirley Case would like to be apprised of the plan before implementation. Shirley and Jason are willing to help water new landscape plan. Joel will ask Board for \$500.00 for this project.

**6. Private Property Tree Cutting ---** The City of UP and Robert Sweet have become involved with the removal of these trees. Robert recommends more trees be planted to help control erosion on the slope. Joel wants to close this issue unless we have unfavorable feedback from the City of UP, neighbors or Robert Sweet.

**7. Architectural Enhancement Requests --**

- a. Jeff Klancke, Div. 1 Lot # 33. 8812 52<sup>nd</sup> St. Ct. W. submitted a request on May 25th to make changes to the front of his house. Approval granted on June 4<sup>th</sup>
- b. Nancy Austin, Div. 1 Lot # 8. 5425 87<sup>th</sup> Ave. Ct. W. submitted a request on June 21st to remove dangerous tree, limbs and trunks. Approval granted on June 22<sup>nd</sup>.
- c. Robert & Teresa Rowland, Div. 1 Lot # 34. 8818 52<sup>nd</sup> St. Ct. W. submitted a request on July 2<sup>nd</sup> to re-landscape their front yard. Approval granted on July 3<sup>rd</sup>.
- d. Latonia Morrison, Div. 1 Lot # 29. 5218 87<sup>th</sup> Ave. Ct. W. submitted a request on Aug 12th to replace stucco siding with board and batton, replace garage doors and windows and paint. Sod will be placed for lawn. Approval granted on Aug 19<sup>th</sup>,

**New Business:**

1. Joel will ask Board for a 2020 budget for ACC of \$9200.
2. Tanya Hammer was dismissed from the ACC by the Board. The Board approved Jason Verberne as an ACC member. We removed Phil Mohamed and Nick Cutting as adjunct advisors.

**Next ACC meeting:**

Location: October 21, 2019 7:45 pm at Stephanie Gaston's home.

Agenda: Will be sent out before meeting to include minutes.

**Meeting Adjourned at 9:15 pm**