

**Wescliffe Architectural Control Committee
Community Friendly-Good Neighbors
Meeting Minutes
November 12, 2017**

Meeting to order at 7:05 pm at the Lori Kendall's Residence

Members Present: Joel Postma, Lori Kendall, Don Johnson, Tanya Hammer.

Members Excused

Members Unexcused: Phil Mohammed, Susan Eardley.

Residents Present:

Committee Organization:

1. Membership of ACC.

a. Members are Joel Postma, Lori Kendall, Don Johnson, Tanya Hammer, Susan Eardley and Phil Mohammed.

2. Leadership positions.

a. Director – Joel Postma

b. Secretary – Lori Kendall

c. Greenbelt – Joel Postma, Don Johnson, Lori Kendall

d. Entryway Maintenance – Don Johnson & Susan Eardley

f. Architecture Enhancement & Exterior Painting Requests – Tanya

Hammer & Lori Kendall

g. Private Property Trees – Tanya Hammer

h. Liaison to Entryway Maintenance - Chuck Bowman

Consent Agenda:

Meeting Minutes: October 1, 2017 minutes was approved.

Old Business:

1. **Committee Budget Status** 2017 budget received from Board

a. Entryways \$3,065. Brad was paid \$137.37 on Nov. 2nd. **Balance is \$649.38**

b. Green Belt Management \$5,425. (\$4000 for greenbelt fund, \$1425 for new 20 year permit fund) **Balance is \$977.60 in Greenbelt Fund \$1425 for Permit Fund**

c. Wescliffe I Sign Replacement \$2,000. **Balance is \$434.10**

d. Wescliffe I Wall Repair **\$200. Balance \$200.**

e. Wescliffe II Entryway Improvement \$1,000. Susan has spent \$265 for mulch and plantings. **Balance \$735.00**

f. \$1320 was paid for 12 cement caps for Wescliffe I entryway per Committee unanimous approval at Oct. 1st meeting. Funds approved by the Board. Guidance per Chuck Bowman, treasurer: ACC has \$1000 for 2017 budget to spend on projected HOA expenses until further notice. ACC approved \$200 for W-I entrance design and to request a quote for replanting this winter by Robert Sweet in the Greenbelt not to exceed \$800.

2. Greenbelt:

a. Don Johnson will contact Robert Sweet to find out what can/should be done next in the greenbelt before the end of this year. Not to exceed \$800.

b. Permit for Twenty Year Plan: Don Johnson has completed the permit for the City of UP which is due by the end of this year. Permit has been submitted to Board President, Scott Morgan, for approval.

3. Entryway Maintenance

a. Wescliffe I – We are moving forward with necessary changes to the landscape in the entryway. The old diseased cherry trees must be removed and replaced. Committee unanimously approved Lori's spending \$200 to have a landscape design be created by Jenny at Willows Nursery. Board will review and it will be presented at next community meeting in January 2018. Joel asked for two versions, a complete redo and a very basic version, to be shown to the community for comments.

b. Stucco and caps for wall – Joel purchased 12 cement peaked caps from Caston for a total of \$1320. Joel and Ron Eardley spent several hours removing several damaged/disintegrated cement caps from the west side of wall on Nov. 8th. Gingriches (lot 28) were concerned about their privacy and desired to reassess removing tree encroaching wall. They requested Joel and Ron to stop cutting until further notice.

c. Mark and Valerie Gingrich have agreed to remove and dispose of one tree on their property, at their expense, that is encroaching into the wall causing it to crack.

d. In the spring of 2018 Scott Morgan will make repairs to the stucco on the wall in the worst area which is on the east side adjacent to the Wescliffe sign. Scott is looking into several options for this repair.

4. Architecture Enhancement Requests— All requests, approved or disapproved, will be archived on the Wescliffe Homeowners Association website Wescliffe.org.

5. Exterior Painting –no agenda items

New Business:

Budget for 2018:

1. The Board's draft budget for 2018 itemizes \$11,700 for the ACC. The following has been agreed to by the ACC for 2018.

a. Wescliffe entryway – Brad maintenance	\$2000.
b. W-I water	\$700.
c. Misc W-I & W-II entryway	\$500.
d. W-I entryway new landscaping	\$3500.
e. W-I wall caps, ten	\$1000.
f. W-I wall stucco repair on east side	\$500.
g. Wescliffe II	\$1500.
h. Greenbelt 20 year plan maintenance	\$2000.

	\$11,700

2019

W-II installation of water & sprinkler system for entryway vegetation. Planning and cost estimate to be presented to ACC.

Residents Comments:

Next meeting:

Location: 7:00 pm, December 10, 2017 at Lori Kendall's home.

Agenda: Will be sent out before meeting to include minutes.

Meeting Adjourned at 8:30 pm