

WESCLIFFE HOMEOWNERS ASSOCIATION ARCHITECTURAL CONTROL COMMITTEE APPROVAL APPLICATION

The attached forms are for the use of Wescliffe Homeowners Association. Per our C.C. & R's, Article VI, Section 2: All homeowners are required to submit an Architectural Control Committee (ACC) Approval form, either by certified mail or personal delivery to The Architectural Control Committee, prior to the approval of any changes made to the exterior of their home and property. This includes, but is not limited to, front, side, and rear yard plants, trees, landscaping, painting, etc. It is further stressed that work MAY NOT commence until you have received written approval from the ACC.

Please make certain to include the ACC form, drawings, plans and any additional necessary paperwork, for proper review of your project. Failure to do so will result in documents being returned to you, unapproved, until the proper documents are supplied. Keep in mind that the Architectural Control Committee submittals are required to be processed in accordance with the C.C. & R's and all work must be in compliance with the requirements as defined in the C.C. & R's. Owner is responsible for obtaining permits required from the City of University Place.

1. Description of improvements: Please describe all your proposed improvements in the appropriate section of this ACC application form, and also on your plans.
2. Location of residence on lot and the distance from the lot lines as well as measurements for the improvements in relation to the residence and lot lines.
3. Complete dimensions of all proposed improvements. Include positions of any planters, plants, trees, shrubs, sprinklers, drains, and any other items that will be placed on or under the ground in the front, side, and rear yards.
4. A complete description of materials and color schemes. This list is to include types of materials (cement, stone, brick, wood, etc.) as well as the surface finish and color of paint. All plants, trees, and shrubs need to be identified with their descriptive name (type) as well as their location and distance to other references on the property.
5. All drawings need to include the proper elevations. These are to include footings for walls, patio-cover support footings, and side and front views showing complete construction detail.
6. Your attention to these details will expedite the processing of your application and will assist the Architectural Control Committee in rendering decisions that will maintain the charm and esthetics of Wescliffe Homeowners Association.

**WESCLIFFE HOMEOWNERS ASSOCIATION
ARCHITECTURAL CONTROL COMMITTEE
APPROVAL APPLICATION**

ACC Chairman
5412 87th Ave CT W
University Place, Washington 98467

Date: _____ LOT #: _____
Homeowner: _____
Address: _____
Telephone Number: Home: _____ Office: _____
Architect or Contractor (if applicable): _____
Address: _____
Business Telephone Number: _____
Proposed Start Date: _____ Completion Date: _____

RESULTS OF ACC REVIEW OF APPLICATION

ACC Members in attendance: 1. _____ 2. _____
3. _____ 4. _____ 5. _____

Application is:

- ☐ Approved as presented - see attached letter from ACC
☐ Conditions of Approval - see attached letter from ACC
☐ Disapproved and returned to owner with reasons attached - see attached letter

(FOR ACC USE ONLY)

ACC Date Received: _____ by Whom: _____
Approval/Disapproval to Applicant - Date: _____ By Whom: _____

As the requesting homeowner, I understand and agree to the following:

1. Work: No work pertaining to this request shall commence until I have received written approval from the ACC.

2. Completion Date: All work and improvements approved by the ACC must be completed in a timely manner and in compliance with the CC&R's. Failure to complete the work within the prescribed period of time will cause the approval to be rescinded and resubmission will be required. Any extenuating circumstances for an extension should be brought to the attention of the ACC.

3. That the "Conditions of Approval" Section of the Architectural Standards shall apply to any approval, and the conditions must be met prior to commencing work.

4. That I will also be aware of the following:· Neighboring homeowners affected by the improvements (those on either side, in back of, in front of, or opposite to me) must be advised of all proposed work.

