

**Wescliffe Architectural Control Committee
Community Friendly-Good Neighbors
Meeting Minutes
February 12, 2017**

Meeting to order at 7:35 pm at Kendall Residence

Members Present: Joel Postma, Lori Kendall, Susan Eardley and Scott Morgan.

Members Excused: Don Johnson

Members Unexcused: Tanya Hammer and Phil Mohammed

Residents Present: Chuck Bowman

Committee Organization:

1. Membership of ACC.
 - a. Members are Joel Postma, Lori Kendall, Don Johnson, Tanya Hammer, Susan Eardley, Scott Morgan and Phil Mohammed.
 - b. Chuck Bowman resigned from ACC as he is now a member of the Board of Trustees.
2. Leadership positions.
 - a. Director – Joel Postma
 - b. Secretary – Lori Kendall
 - c. Greenbelt – Joel Postma, Don Johnson, Lori Kendall
 - d. Entryway Maintenance – Scott Morgan
 - e. Architecture Enhancement Requests – Scott Morgan
 - f. Exterior Painting – Tanya Hammer, Lori Kendall

Consent Agenda:

Meeting Minutes: November 20, 2016 minutes approved by voice vote.

Old Business:

1. **Committee Budget Status** 2017 budget received from Board – see February 1, 2017 HOA letter mailed to all residents.
 - a. Entryways \$3,065.
 - b. Green Belt Management \$5,425.
 - c. Wescliffe I Sign Replacement \$2,000.
 - d. Wescliffe I Wall Repair \$200.
 - e. Wescliffe II Entryway Improvement \$1,000.
2. **Greenbelt:**
 - a. We will continue to use Robert Sweet's 15 year Greenbelt Plan that expires the end of 2017
 - b. Wescliffe green belt neighborhood work parties scheduled for April 8th and May 13th from 9 am until 1 pm. The focus will be to clear out blackberries, ivy control and the cutting up of fallen trees. Bring your own tools and wear proper clothes as there is poison oak in some areas. Will ask Jeff to add notice to

the website. Just before event, Lori will put a notice/reminder up at entrance to I and Susan will do same at II.

3. Entryway Maintenance

a. Replace Wescliffe I Sign and Repair Wall:

We will use Valley Sign to build the new cedar sign. We discussed several design options, one with Wescliffe, a tree, mountains & eagle and another with just Wescliffe. We decided on the second option using a bold "script" font.

4. Architecture Enhancement Requests

a. Recreational RV (boats) Parking (Joel Postma). Topic closed until a boat owner requests exception to Wescliffe policies.

5. Exterior Painting –no agenda items

6. Miscellaneous

a. Webpage Status/POC/Review Request Processes update

ACC will use the website to post information and committee forms. Lori to ask Jeff to add, a caution to drivers: "Please slow down as you drive through our neighborhood as children often play in the streets". Lori also will ask to have a friendly reminder added regarding Article VII, G. that garbage cans and any debris are not allowed to be visible from the street.

New Business:

1. Entryway maintenance – Scott Morgan will develop a few landscaping design options for Wescliffe I entryway. Chuck Bowman will assess cost to reduce the water pipe from one inch down to 5/8 inch. Cost per month for one inch pipe is \$62 while the cost for a 5/8 inch pipe would be \$24.

2. ACC Voting Members: Joel will send members' names to the Board for its decision on which five will be "voting members."

Resident Comments: none

Next meeting:

Location: 7:00 pm, March 19, 2017 at Lori Kendall's

Agenda: Will be sent out before meeting to include minutes.

Meeting Adjourned at 9:00 pm