

**Wescliffe Architectural Control Committee
Community Friendly-Good Neighbors
Meeting Minutes
January 14, 2020**

Meeting to order at 7:55 pm at Joel Postma's Residence

Members Present: Joel Postma, Lori Kendall, Jason Verberne & Stephanie Gaston

Members Absent:

Adjunct Advisors Present:

Residents Present:

Committee Organization:

1. Membership of ACC:
 - a. Voting: Joel Postma, Lori Kendall, Stephanie Gaston, Jason Verberne
 - b. Adjunct Advisors -
2. Leadership positions.
 - a. Director – Joel Postma
 - b. Secretary – Lori Kendall
 - c. Greenbelt – Joel Postma
 - d. Entryway Maintenance – Stephanie Gaston
 - e. Architecture Enhancement & Exterior Painting – Lori Kendall
 - f. Private Property Trees –
 - g. Board Liaison to Entryway Maintenance - Chuck Bowman

Consent Agenda:

1. **Meeting Minutes:** November 12, 2019 minutes were approved.

2. Approved Budget for 2019 (based on Dec 2 Chuck Bowman email):

| | |
|---|-------------------|
| a. W-I Entryway lawn service and pruning | \$ 2500. |
| Sep 27 lawn servicex5 <u>\$206.06</u> ; Oct 22 lawn servicex3 \$82.43, pruning \$274.75, fertilizer \$43.96; total <u>\$401.14</u> ; Nov 29 lawn service \$41.21; leaves/blowing x4 \$109.90; total <u>\$151.11</u> | |
| Balance negative - \$1065.89 | |
| b. W-I Water, irrigation, testing & repairs | \$ 1020. |
| Oct 11 water usage charge for two meters \$238.07 | |
| Balance \$ 56.97 | |
| c. W-II Lawn service, landscaping & leaf removal | \$ 1500. |
| Sep 27 lawn service \$41.21; Oct 22 lawn service \$41.21; Nov 29 lawn service; blowingx2 \$54.95 | |
| Balance \$792.79 | |
| d. Miscellaneous W-I and W-II | \$ 400. |
| Balance \$ 76.66 | |
| e. Greenbelt maintenance, planting, cutting trees, blackberries & noxious weeds | \$ 8780. |
| Balance \$1,311.66 | |
| f. W-I Entryway wall. | \$0 |
| Sep 18 paint for entry stucco \$60.64 | |
| Balance negative -\$60.64 | |
| Total 2019 Budget | \$ 14,200. |
| Balance \$ 1,111.55 | |

End of the year ACC expenses from Chuck Bowman (Jan 11, 20 20 email) ---

W-I Dec. 20, 2019 - Lawn and leaves, 4 hours \$ 109.90

New balance negative \$1175.79

W-II Dec. 20, 2019 - leaves 2 hours \$ 54.95

New balance \$737.84

Final Balance for ACC Budget for 2019 is \$ 946.70

3. Greenbelt:

- a. **Tree Cutting:** ACC is considering no cutting of large trees in the GB in 2020. There will be a need to cut back foliage such as shrubs and blackberries etc.
- b. **Planting:** Robert Sweet has willow trees he has been dividing and growing to be planted soon. Joel will talk to Robert to establish the best time/month for Robert to do the planting. Joel reiterated the importance of controlling/eliminating any blackberry vines/plants of adjacent property owners to the green belt.
- c. **Austin Trees:** In September the Board approved \$500.00 to purchase trees to be planted in the valley adjacent to the Austin property to help shield them from the stumps, logs and debris they can see as a result of the 2019 GB trimming. No action has been taken by the Austins to select trees for this project.

4. Entryway Maintenance:

- a. **Wescliffe I landscaping--** no update
- b. **Wescliffe II --** No action on landscape plan. Jason Verberne and Stephanie Gaston will work on a landscape plan for entrance. Shirley Case would like to be apprised of the plan before implementation. Shirley and Jason are willing to help water new landscape. Joel said Board will allow/agreed to \$500.00 for this project.

5. Architectural Requests – No requests.

6. Budget 2020 The Board has approved \$9000 for the 2020 ACC budget.

New Business –

- a. Stephanie asked if the ACC would allow the purchase of sand to be spread on the road of the dangerous and slippery corner of Royal Drive and 52nd during freezing temperatures. Unanimous agreement the ACC would allow the cost of sand. Stephanie volunteered her mother to spread sand. ☺
- b. Lori mentioned the trailer that needs to be removed from the driveway of 5224 87th Ave. Ct. W. The Delyanis have stored trailer in their driveway since the middle of December 2019. Trailers aren't allow to be stored in view from street as per the WHOA Covenants. Joel said he would talk with them about this.

Next ACC meeting:

Location: February 19, 2020 7:45 pm at Stephanie Gaston's home.

Agenda: Will be sent out before meeting to include minutes.

Meeting Adjourned at 8:35 pm