

**Wescliffe Architectural Control Committee  
Community Friendly-Good Neighbors  
Meeting Minutes  
November 5, 2018**

**Meeting to order at 7:50 pm at the Don Johnson's Residence**

Members Present: Joel Postma, Lori Kendall, Don Johnson, Tanya Hammer, Stephanie Gaston

Members Not Present:

Adjunct Advisors Present:

Residents Present: Jason Verberne, Shuhua Liang

**Committee Organization:**

1. Membership of ACC:
  - a. Voting: Joel Postma, Lori Kendall, Don Johnson, Tanya Hammer, Stephanie Gaston
  - b. Adjunct Advisors - Phil Mohammed, Nick Cutting
2. Leadership positions.
  - a. Director – Joel Postma
  - b. Secretary – Lori Kendall
  - c. Greenbelt – Joel Postma, Don Johnson, Lori Kendall
  - d. Entryway Maintenance – Don Johnson & Stephanie Gaston
  - e. Architecture Enhancement & Exterior Painting – Tanya Hammer & Lori Kendall
  - f. Private Property Trees – Tanya Hammer
  - g. Board Liaison to Entryway Maintenance - Chuck Bowman

**Consent Agenda:**

Meeting Minutes: October 15, 2018 minutes were approved.

**Old Business:**

**1. Committee 2018 Budget Status**

- |                                                             |                                   |                                      |          |
|-------------------------------------------------------------|-----------------------------------|--------------------------------------|----------|
| a. Wescliffe I Entryway – Brad maintenance                  | Oct. 24                           | \$164.85                             | \$2000.  |
| <b>Balance minus \$ 658.16</b>                              |                                   |                                      |          |
| b. W-I water                                                | Sept. TPU                         | \$279.96                             | \$700.   |
| <b>Balance minus \$ 190.63</b>                              |                                   |                                      |          |
| c. Misc W-I & W-II entryway reserve                         |                                   |                                      | \$500.   |
| d. W-I entryway new landscaping                             |                                   |                                      | \$1000.  |
| Joel's expenses for lawn seed Jun 29 \$ 52.79               |                                   |                                      |          |
| ***Willow Tree Gardens (landscape plan by Jenny; 2017 cost) |                                   |                                      |          |
| Jan. 4 <sup>th</sup> - \$195.00                             |                                   |                                      |          |
| <b>Balance \$ 226.62</b>                                    |                                   |                                      |          |
| e. W-I wall caps, ten                                       | Sept. refund for pallets returned | \$ 43.96                             | \$1000   |
| <b>Balance \$ 101.02</b>                                    |                                   |                                      |          |
| f. W-I wall stucco repair on east side                      |                                   |                                      | \$500.   |
| g. Wescliffe II                                             | Brad maintenance                  | Oct. 24 \$ 41.21                     | \$1500.  |
| ***Susan's costs from 2017 \$371.00                         |                                   |                                      |          |
| <b>Balance \$821.27</b>                                     |                                   |                                      |          |
| h. Greenbelt 20 year plan maintenance                       | Plants from Conservation          |                                      |          |
| District                                                    | Oct. 24                           | \$ 329.70 plus Brad brush knock down | \$219.80 |
| <b>Balance \$ 1017.72</b>                                   |                                   |                                      |          |

**Total 2018 Budget:**

**\$9,200.**

**Remaining 2018 Funds: \$2317.84** Joel said with projected expenses before the end of the year we will be under budget by about \$1000.

2. **Budget for 2019:** Board approved **\$9200.** budget for the ACC Breakdown: W-I Entryway Lawn Services & Pruning \$2500, Irrigation, water, testing & repairs \$1020, W-II Lawn service & landscaping \$ 1500, Miscellaneous W-I & W-II Entryways \$400, Greenbelt maintenance, planting, cutting trees, blackberries & noxious weeds \$ 3780. For a total of \$9200.00.

3. **Greenbelt:**

a. **Blackberry Brambles:** Brad spent one day cutting back blackberries. In certain areas they are dense. Stephanie will ask Brad if he can spend one more day cutting blackberries this year.

b. **Planting:** 200 trees and plants have been purchased to be planted in the spring of 2019. This includes Pacific Willow, Bitter Cherry (40' tall), Cascara (30' tall), and Osier Dogwood. The growth rate of these trees is considered slow.

4. **Entryway Maintenance**

a. **Wescliffe I** – Cherry Tree Pruning – Robert Sweet pruned the cherry trees Oct 15 & 16. Robert Sweet said one cherry tree has a break in its bark where termites have infested it. We will allow Robert to treat this tree and hope it improves. East to west on north side of entryway it's the 2<sup>nd</sup> cherry tree.

b. **Wescliffe II** - Jason Verberne will research options to improve the entryway.

5. **Private Property Tree Cutting** --- Tanya asked that the ACC assist/support her in requesting that certain trees on lots be topped or taken down to protect her view rights. Tanya has spoken with Board President Scott Morgan who will address this issue of trees with her and the corresponding homeowners with a neighborly approach.

6. **Architectural Enhancement Requests** - The deck being constructed behind Claudia Harrell's home (W-I Lot 10) was brought up as no request for approval has been turned into the ACC. Tanya will contact Claudia as any exterior changes must be approved before project begins.

**New Business:** WHOA Community Meeting is scheduled for January 16, 2019

**Next ACC meeting:**

Location: January 14, 2019 7:45 pm at Joel Postma's home.

Agenda: Will be sent out before meeting to include minutes.

**Meeting Adjourned at 8:50 pm**