

**Wescliffe Architectural Control Committee
Community Friendly-Good Neighbors
Meeting Minutes
February 19, 2020**

Meeting to order at 7:55 pm at Joel Postma's Residence

Members Present: Joel Postma, Lori Kendall, Jason Verberne & Stephanie Gaston

Members Absent:

Adjunct Advisors Present:

Residents Present: Shuhua Liang

Committee Organization:

1. Membership of ACC:
 - a. Voting: Joel Postma, Lori Kendall, Stephanie Gaston, Jason Verberne
 - b. Adjunct Advisors -
2. Leadership positions.
 - a. Director – Joel Postma
 - b. Secretary – Lori Kendall
 - c. Greenbelt – Joel Postma
 - d. Entryway Maintenance – Stephanie Gaston
 - e. Architecture Enhancement & Exterior Painting – Lori Kendall
 - f. Private Property Trees –
 - g. Board Liaison to Entryway Maintenance - Chuck Bowman is POC
 - h. WII Liaison - Jason Verberne

Consent Agenda:

1. **Meeting Minutes:** January 14, 2019 minutes were approved.

2. Approved Budget for 2020:

- a. W-I Entryway lawn service and tree pruning \$ 2500.
Jan 25 - lawn service (blow & clean up) 4 hours \$109.90 Feb 20 - lawn
Service (mow) 4 hours \$164.85 **** Discrepancy in amount paid for 4 hours of
work – Brad made a mistake. Chuck will rectify the overpayment of \$54.95 when
Brad is paid next month.
Balance – \$2225.25
- b. W-I Water, irrigation, testing & repairs \$ 1020.
Balance -- \$1020.
- c. W-II Lawn service, landscaping & leaf removal \$ 1500.
Jan 25 – lawn service (blow & clean up) 2 hours \$54.95 Feb 20 – lawn service
(mow) 2 hours \$96.16 **** Discrepancy in amount paid for 2 hours of work -- Brad
made a mistake. Chuck will rectify the overpayment of \$41.21 when Brad is paid next
month.
Balance \$1348.89
- d. Miscellaneous W-I and W-II \$ 765.
Balance \$ 765.
- e. Greenbelt maintenance, planting, cutting trees, blackberries &
noxious weeds \$ 3580.
Balance \$3580.

Total 2020 Budget
Current Balance \$ 8939.14

\$ 9365.

3. Greenbelt:

- a. **Tree Cutting:** Possible cutting in the fall.
- b. **Planting:** Robert Sweet has about 150 plants he is propagating that have already been purchased by the ACC. He will need to plant these during the spring or fall. There is a need to cut back foliage especially blackberries. Joel reiterated the importance of controlling/eliminating blackberry vines/plants by the adjacent property owners. Jason and Lori will each contact a landscape company in order to find someone who will deal with/cut back the blackberries.
- c. **Austin Trees:** No action has been taken by the Austins to select trees for this project.

4. Entryway Maintenance:

- a. **Wescliffe I landscaping–** no update
- b. **Wescliffe II --** No action on landscape plan. Jason Verberne and Stephanie Gaston will work on a landscape plan for entrance.

5. Architectural Requests – No requests.

6. Trailer Viewed from Street: At January 14th meeting, Lori mentioned the trailer that needs to be removed from the driveway of 5224 87th Ave. Ct. W. Joel spoke with Peter Delyanis and he agreed to move trailer.

7. Budget 2020 The Board has approved \$9365. for the 2020 ACC budget.

Next ACC meeting:

Location: April 28, 2020 7:45 pm at Stephanie Gaston's home.

Agenda: Will be sent out before meeting to include minutes.

Meeting Adjourned at 8:28 pm