

**Wescliffe Architectural Control Committee
Community Friendly-Good Neighbors
Meeting Minutes
May 8, 2017**

Meeting to order at 7:37 pm at Postma Residence

Members Present: Joel Postma, Lori Kendall, Tanya Hammer, Don Johnson.

Members Excused: Susan Eardley, Phil Mohammed

Members Unexcused:

Residents Present: Chuck Bowman, Scott Morgan

Committee Organization:

1. Membership of ACC.
 - a. Members are Joel Postma, Lori Kendall, Don Johnson, Tanya Hammer, Susan Eardley and Phil Mohammed. Scott Morgan is no longer on the ACC as he was elected to the WHOA Board at the May 2nd annual meeting.
2. Leadership positions.
 - a. Director – Joel Postma
 - b. Secretary – Lori Kendall
 - c. Greenbelt – Joel Postma, Don Johnson, Lori Kendall
 - d. Entryway Maintenance – Don Johnson
 - e. Architecture Enhancement Requests –
 - f. Exterior Painting – Tanya Hammer, Lori Kendall
 - g. Private Property Trees – Tanya Hammer

Consent Agenda:

Meeting Minutes: March 19, 2017 minutes approved by voice vote.

Old Business:

1. **Committee Budget Status** 2017 budget received from Board
 - a. Entryways \$3,065. Gregory Peck was paid \$220. for cutting limbs on April 8th. Brad was paid \$250 for March/April work at entrance I. Balance is \$2595.
 - b. Green Belt Management \$5,425. (\$4000 for greenbelt & \$1425 for permit)
 - c. Wescliffe I Sign Replacement \$2,000. New sign at Wescliffe I installed. Cost was \$1565.90. Balance is \$434.10
 - d. Wescliffe I Wall Repair \$200.
 - e. Wescliffe II Entryway Improvement \$1,000.

2. Greenbelt:

a. **A second** Wescliffe green belt neighborhood work party is scheduled for May 8th from 9 am until 1 pm. Lori and Susan will post reminder signs at the entrances. We consider the first work party a success! Eleven neighbors worked to cut blackberry vines, fallen and broken branches, and tidy up the entryways.

b. We agreed to hire Tree Cutter Gregory Peck for cutting in green belt. He charges \$1300 plus tax per day for a crew of two.

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3. Entryway Maintenance

a. Replace Wescliffe I Sign and Repair Wall: Joel Postma, Lori and Mike Kendall installed the new Wescliffe sign on May 8th

2. Joel, Scott and Ron Eardley have a plan to repair the damaged stucco on the east wall once rain stops and it dries out.

3. Joel, Scott and Ron Eardley are prepared to replace damaged concrete caps on the west wall. There are 8 caps to be replaced at a cost of \$120 each.

b. Wescliffe II Entrance. Susan will work on a plan to improve entrance to Wescliffe II

c. Wescliffe I Entrance Maintenance

1. A unanimous vote was made to scrap a plan for a complete renovation of the landscaping. We will keep the grass, over time remove and replace dead shrubs with vegetation that maintains its own shape and doesn't require continual trimming. We will replace the flowering cherry trees that are diseased and dying. Cutting limbs from the adjacent evergreen trees will allow sunlight and the vegetation to flourish. Our goal is to reduce the expense of maintaining this entryway in the future.

2. Chuck Bowman is working with the City of UP to reduce the size of water pipe (for sprinkler system) on west side from one inch down to 5/8 inch. This will be completed by mid June. This will reduce the cost of water each month from \$62 down to \$24. Chuck will get exact bid/cost on having a water meter placed on east side of entrance to Wescliffe I.

3. Brad will do minimum work on landscaping.

4. Architecture Enhancement Requests--none

5. Exterior Painting –no agenda items

6. ACC Voting Members: Joel will submit the names of Joel Postma, Tanya Hammer, Lori Kendall, Susan Eardley and Don Johnson to the Board for its decision on which five will be “voting members” of the ACC.

New Business:

Review of new By-Laws. The Bylaws working group with members from the ACC and the Bylaws Committee forwarded the current Bylaws and Adams letter supplement draft for ACC review on May 1st. Joel is giving the ACC until May 22nd to read through and respond.

Resident Comments:

Next meeting:

Location: 7:00 pm, July 9, 2017 at Tanya Hammer's home.

Agenda: Will be sent out before meeting to include minutes.

Meeting Adjourned at 9:22 pm